

EXAMPLE of a completed table of activities and costs

The table below provides guidance on the type of detail we would like for your project. Please include all activities required to deliver your project – even if there is no cost. Please supply quantities (e.g. 1ha of grassland restored, 15 trees planted, 10 people trained) to strengthen your application.

How will your project happen and how much will it cost? Please break your project down into separate activities so that we can see who will do what and when. Please provide a breakdown of the costs of these activities and show how the funding from Sussex Lund would be used. Please exclude VAT if you are VAT registered.

What will you do?	Who will do it?	When	Item (please include quantities where appropriate)	Total cost (£)	Sussex Lund request (£)
Remove 40m of old fence line	Volunteers	November 2019	Tools (see quote attached)	£80	£40
Train 5 volunteers	Volunteers	November 2019	Training for 5 volunteers. 1 day at £150 per day. (see quote attached)	£150	£0
Lay 10 metres of hedge	Volunteers	November 2019	Tools (see quote attached)	£200	£100
Lay 30 metres of hedge	Contractor	December 2019	30m at £16/m (see quote attached)	£480	£480
Gap up 3 metres of hedge	Volunteers	January 2020	20 bare root Weald native hedge species from local nursery, including stakes and spiral guards (see quote attached)	£95	£95
Removal of hedge laying arising's	Landowner	January 2020	Tractor and trailer used to remove all waste material left over, 1 day	£0	£0
Install 40 metres of new fence line	Contractor	January 2020	1 day installing replacement stock-proof fence to protect laid hedge (see quote attached)	£240	£240
Water new hedging plants	Landowner	April-Sep 2020	As required depending on weather.	£0	£0
Total				£1,245	£955

If you are applying for other sources of funding for this project please fill out the table below

Source	Tick here if secured.	Amount (£)
Landowner / operational contribution	Secured	£140
Applications to local charitable trust	Not yet secured	£150